**Transaction number: 83505109**

**Cost centre: 21.2145.7-004.00 (50%) | 21.2145.7-006.00 (50%)**

**Brief project title: Labour market, employment and vocational training research toolbox**

**Country of assignment: Ukraine, Kyiv city**

*To ensure smooth processing, please only provide the information requested and do not submit additional attachments. If you announce your interest as part of a service delivery consortium (Association), please provide the requested information for all consortium partners and present it clearly.*

*Please note that even for a consortium (Association), only a maximum of 10 reference projects (see table 1) may be specified.*

We declare:

I. Economic and financial performance

**1. Information about the applicant(s)**

Full name/company name:

Address:

Commercial register no.:

**2. Contact in the event of queries**

**Name:**

**Email:**

**Tel. no.**

III. Technical capacity

1. **Minimum requirements for managerial capacity**

Proof of managerial capacity is provided by naming 3 reference project(s) in the field of implementation research projects with the total budget at least 1.000.000 UAH at the date of implementation, with indicating donor organisation, duration, target audiences (recipients) and other details in English. As a proof of evidence should be provided 3 supportive (reference) letters (1 reference letter per project) from the Ukrainian authorities (e.g. Ministries, state authorities, sectoral regulatory bodies or other).

**B. Minimum requirements for technical capacity**

Proof of technical capacity is provided by naming 5 reference project(s) in the field of researching, on labour market, education, employment, with indication applied methods (e.g. sociological survey, interviewing IDPs etc.) in English. As a proof of evidence should be provided 5 supportive (reference) letters from the clients/beneficiaries about performed research projects.

**We declare:**

**1) The minimum requirements for managerial capacity are fulfilled.**

The corresponding reference project numbers (as per table 1) are: Numbers

**2) The minimum requirements for technical capacity are fulfilled.**

The corresponding years of experience are: Numbers

**Table 1: Overview of reference projects** (*only reference projects with the minimum contract volume stipulated in ‘A. Minimum requirements for managerial capacity’ ‘B. Minimum requirements for technical capacity)*

| **Criteria used for technical assessment** | | |
| --- | --- | --- |
| **No.** | **Project name** | **Commissioning party** | **Period** | **Project description (brief description of the content of the measure, approx. 5-10 sentences)** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |